

## Accounting Intern

### Company

Visterra is a clinical stage biotechnology company committed to developing innovative antibody-based therapies for the treatment of patients with kidney diseases and other hard-to-treat diseases. Our proprietary technology platform enables the design and engineering of precision antibody-based product candidates that specifically bind to, and modulate, key disease targets. Applying this technology to disease targets that are not adequately addressed by traditional therapeutic approaches, we are developing a robust pipeline of novel therapies for patients with unmet needs.

Visterra's exciting pipeline includes VIS410, a human monoclonal antibody designed to offer truly broad-spectrum treatment of influenza A that is currently in clinical trials; VIS513, a monoclonal antibody to treat all four serotypes of dengue virus; VIS649, a monoclonal antibody in development as a treatment for Immunoglobulin A nephropathy, and several other early stage candidates targeting infectious diseases, cancers and kidney disease.

Visterra is a wholly-owned subsidiary of Otsuka America, Inc., which is a U.S. holding company and a wholly owned subsidiary of Otsuka Pharmaceutical Co., Ltd. of Japan. Visterra has approximately 70 employees and is in Waltham, Massachusetts.

### Summary

Visterra is currently seeking an Accounting Intern to join our accounting and finance team. Reporting to the Sr. Manager of Accounting and Staff Accountant, the Intern will be responsible assisting with the preparation of monthly financial analysis reports, managing all payables, and generating cost reports. The successful candidate will also collect pertinent information for third party audits and assist in financial reporting and operations.

### Responsibilities

- Assists with month-end financial reports.
- Prepares monthly reconciliations of all balance sheet accounts and bank accounts.
- Gathers back-up support and prepare journal entries.
- Assists in generating invoices monthly.
- Manages all payables and payable entry.
- Assists with audits as necessary.



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- Manages company's timesheet system and labor codes.
- Works with the finance team on various projects and tasks.
- Performs other duties as required.

## Requirements

- Pursuing a degree in Accounting, Finance, or Business (with an emphasis in Finance/Accounting).
- Prior internship/work experience in accounting or related field preferred.
- Government/cost accounting experience a plus, but not required.
- Understanding of GAAP and financial principles.
- Understanding of IFRS a plus, but not required.
- Strong PC skills utilizing Microsoft Office applications and accounting systems.
- Team player with strong verbal and written communication skills.
- Strong organizational skills and attention to detail.
- A creative, collaborative approach to problem solving.

*Visterra provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.*

For consideration, please submit a cover letter and resume to [careers@visterrainc.com](mailto:careers@visterrainc.com).