

Manager, Enterprise Systems

Company

Visterra is a clinical stage biotechnology company committed to developing innovative antibody-based therapies for the treatment of patients with kidney diseases and other hard-to-treat diseases. Our proprietary technology platform enables the design and engineering of precision antibody-based product candidates that specifically bind to, and modulate, key disease targets. Applying this technology to disease targets that are not adequately addressed by traditional therapeutic approaches, we are developing a robust pipeline of novel therapies for patients with unmet needs.

Visterra is a wholly-owned subsidiary of Otsuka America, Inc., which is a U.S. holding company and a wholly owned subsidiary of Otsuka Pharmaceutical Co., Ltd. of Japan. Visterra has approximately 70 employees and is in Waltham, Massachusetts.

Summary

Visterra, Inc. is looking to hire a highly motivated Manager of Enterprise Systems to establish plans of action to direct and coordinate the design of all Information Technology Enterprise Systems' application activities for business functions. This role will direct and support the development of IT solutions that enhance mission-critical business operations. This person will consult with and advise decision makers in other departments to identify, recommend, develop, implement, and support cost-effective enterprise solutions for all aspects of the organization.

Responsibilities

- Supports the business' enterprise needs, often utilized by all employees, focused on the business functions of Finance, Human Resources, Quality Management, Technical Operations, Corporate Planning and Legal Affairs.
- Collaborates on departmental and systems budgetary activities.
- Develops, supports and maintains optimal operation of Information Technology Systems in support of Enterprise Systems, assuring implementation of best practices. This includes directing installation, configuration, design, patching, upgrading, and maintenance.
- Collaborates with Business Integration, Program Support and other Corporate Shared Services to analyze and validate the business needs of project stakeholders.
- Applies analytical and problem-solving skills to help support the development process and ensures that project deliverables conform to System Development Life Cycle specifications.
- Ensures that applications meet business requirements and systems goals.

- Fulfills end-user requirements and identifies and resolves systems issues.
- Develops and maintains procedures that must be used in the development of all information systems, to ensure compliance with all applicable guidelines, i.e., 21 CFR Part 11, J-SOX, etc.
- Plans and coordinates change management processes, assuring required support of application systems necessary for regulatory compliance is maintained.
- Oversees related projects and project portfolio.
- Ensures that new software integration into company systems meets functional requirements, system compliance, and interface specifications.
- Consults with decision makers in other departments in order to identify, recommend, implement, and support cost-effective technology solutions for all aspects of the organization.
- Analyzes existing operations and make recommendations for the improvement and growth of the enterprise infrastructure and IT systems.
- Negotiates and administers vendor, outsourcer, and consultant contracts and service agreements.

Requirements

- Bachelor's degree in Computer Science, Engineering or Business (required). MBA or Advanced Degree (highly desirable).
- 6+ years IT experience within the Life Sciences industry.
- 3+ years prior experience in a leadership role managing employees and/or contractors.
- Solid understanding of the company's products, the competition, and the pharmaceutical industry in general.
- Solid understanding of Enterprise systems in support of Finance, Legal, Human Resource, Technical Operations, Corporate Planning and Quality Management processes, including Oracle ERP, document management and learning management and other 3rd party data sources.
- Solid understanding of, and experience running IT operations in compliance with 21 CFR Part 11, COBIT 4, and J-SOX.
- Project management principles and software development life cycle management.
- Competent knowledge of the company's work tools, processes, and policies.
- Ability to work with senior leadership in developing enterprise IT strategies.
- Strong consensus-building and negotiation skills, and oral and written communication skills.
- Demonstrated management ability, and analytical and Problem-Solving skills.
- Management skills to drive daily accomplishment of work and relationship management.



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Visterra provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

For consideration, please submit a cover letter and resume to careers@visterrainc.com.